

## **Project Evaluation Form**

Upon completion of your project, evaluate its success. Identify the strengths and weaknesses of the program, and list any ideas that may be helpful if sponsoring the same program in the future.

| Name of project:                              | Project date:  |
|---|--|
| Committee responsible for project:            |  |
| Location of project:                          |  |
| How would you rate the project overall? Poor_ | Fair Good Excellent                                    |
|   |  |
| Were the goals of the project achieved? Which | one(s)? Why? Why not?                                  |
|   | ct? (club members, students, faculty, community, etc.) |
|   |  |
| Percent of members that participated          | (participants/total club members)                      |
| Finances<br>Budget                            |  |
| Total income                                  | _  |
| Total expenses                                |  |
| Net profit/loss                               |  |

## Publicity

| Specify the method(s) of publicity used:  |
|---|
| Was the project publicized effectively? Yes No  |
| List publicity suggestions for the future:  |
| Future planning<br>Would you recommend doing this project again in the future? Yes No |
| Why? Why not?   |
| List any program suggestions for this project in the future:                          |

a Kiwanis-family member

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