

CAPITAL DISTRICT KEY CLUB 2018-2019 OUTSTANDING CLUB AWARDS RUBRIC

<i>Award Name</i>		
Outstanding Kiwanis Family Relations Club		
<i>Key Club:</i>		
<i>Division Number:</i>		
<i>Number of members:</i>		
Section I: Club-Based Criteria		
<i>Application Question</i>	<i>Points Scale</i>	<i>Points Earned by Nominee</i>
Did at least 50% of the Key Club officers attend a sponsoring Kiwanis Club (or Kiwanis Family branch if no sponsor) meeting?	90-100% = 6 Points 75-90% = 4 Points 50-74% = 2 Points No answer = 0 Points	
Did at least 50% of sponsoring Kiwanis Club/Kiwanis Family branch (if no sponsor) meetings have at least 2 Key Club members present?	90-100% = 8 Points 80-89% = 6 Points 66-79% = 4 Points 50-65% = 2 Points Less than 50% = 0 Points	
Did your club participate in Kiwanis One Day or a Kiwanis Family event?	Yes = 3 Points No answer = 0 Points Yes – at least 10% of membership present = 2 Bonus Points Yes – more than 2 Kiwanis Family Branches participated = 2 Bonus Points	
Is a Kiwanis Family member present at club meetings at least once a month? Please submit meeting date(s), name and position of K-Family member present.	Yes with dates = 5 Points Yes with no dates = 2 Points No = 0 Points	
Did the club host at least 1 Kiwanis Family Event?	Yes = 5 Points No answer = 0 Points	

	Four or more Kiwanis members outside of the club and advisor in attendance = 2 Bonus Points	
Did your sponsoring Kiwanis Club (or other Kiwanian if no sponsoring club) assist in training club officers?	Yes = 3 Points No = 0 Points	
Does your club co-sponsor another Kiwanis Family program?	Yes = 10 Points No = 0 Points More than 1 selected = 2 bonus points	
<i>Total Points Earned in Section I</i>		<i>/40</i>
Section II: Divisional and District Participation		
Did your Kiwanis Club/Kiwanis Family branch (if no co-sponsor) participate in district events this year?	3 Points for each event (9 Total Points Possible)	
Did your Kiwanis Family participate in the Key Club District, Governor's, and Divisional projects this year?	3 Points for each project (9 Total Points Possible)	
<i>Total Points Earned in Section II</i>		<i>/18</i>
Section III: Short Answer		
How has your club improved relations with your Kiwanis Family this year? Describe any new programs or events that were implemented.	Use a scale of 0-10 points with 10 points for a vast improvement in Kiwanis Family Relations to a score of 0 for no answer.	
Describe how your club has promoted Key Club to the Kiwanis Family, and how you have partnered with other branches to educate members about the Kiwanis Family.	Use a scale of 0-10 points with 10 points for great promotion of Key Club to a score of 0 for no answer.	

How do you involve your Kiwanis Family in club meetings and service projects?	Use a scale of 0-10 points with 10 points for great involvement of Kiwanis to a score of 0 for no answer.	
Provide any information not included above stating why your club is a deserving candidate of the Outstanding Kiwanis Family Relations Award.	Use a scale of 0-10 points with 10 points for a good answer with corroborating examples to a score of 0 for no answer.	
<i>Total Points Earned in Section III</i>		<i>/40</i>
Additional Supporting Materials		
Supporting Materials (Clubs may submit up to three pieces)	<p>The supporting material clearly demonstrates the club's commitment to Key Club and its ideals = 5 Points Per Supporting Material</p> <p>The supporting material demonstrates the club's commitment to Key Club and its ideals = 3 Points Per Supporting Material</p> <p>The supporting material minimally demonstrates the club's commitment to Key Club and its ideals = 1 Point Per Supporting Material</p>	
<i>Total Points Earned from Supporting Materials</i>		<i>/15</i>
Required Letters of Recommendation		
Recommendation Letter (Clubs may submit one letter)	<p>The letter clearly states how (specific examples are included) the club has gone above and beyond with its Kiwanis Family Relations = 10 Points</p> <p>The letter somewhat states how the club has gone above and beyond with its Kiwanis Family Relations = 5 Points</p> <p>The letter minimally states the club has gone above and beyond with its Kiwanis Family Relations = 1 Point</p>	
<i>Total Points Earned from Recommendation Letters</i>		<i>/10</i>

Total Points Earned on Awards Application

/123