

Official Board Meeting

Capital District Key Club Board of Officers

45520 Dulles Plaza, Sterling, Virginia, 20166

Saturday, April 6, 2013 and Sunday April 7, 2013

Present:

Governor Garrett Fraino

Secretary Claudia Mui

Treasurer Rui Fu

Editor Ceyer Wakilpoor

Lt. Governors: Jahmai Holland, Tyler Ambrose, Emily Tu, Ashley Carroll, Logan Amico, Liz Moore, David Peters, Melanie Sparks, Samad Fakhar, Keavy Baylor, Colin Austin, Christine Shen, Madison Tinus, Crystal Escolero, Genesis Martinez-Rivas, Brenda Tapp, Canon Cochran, Anastasia Slepukhova, Sahana Rao, David Lee, Jack Morris, Cameron McHenry, Matt Shadid, Zachary Brigham, Jessy Spencer

Webmaster Angela Li

District Administrator: Mr. Stankus

Assistant District Administrator: Ms. McDermott

Zone Administrators: Matt Brent, Kristina Dlugozima, Brian Egger, Justin Garrow, Josh Hiscock, Jerry Jones, Mrs. Slotter, Mr. Wise, Missy Zimmerman, Stacy Whitehouse

Absent

Lt. Governors: Stacy Vitko, Cassidy Thomas, Pria Dutt, Ana Rabogliatti

Zone Administrators: Erin Lopes, Millie Passwaters

8:55 pm: Call to Order

- Governor Garrett calls board meeting to order.
- Lt. Governor Colin Austin leads board members in the Key Club pledge.
- Lt. Governor David Lee reads the invocation.
- Secretary Claudia Mui takes roll call.

Appointments:

- Angela Li as District Webmaster
- Anastasia Slepukhova as Division 20A Lt. Governor

9:00 pm: Kiwanis Governor Elect Scott Zimmerman addresses meeting.

9:05 pm: Governor Garrett presents guests:

- Kiwanis Governor Elect Scott Zimmerman
- Brenda Stankus
- Tara Brent
- Janice Greenwood
- Immediate Past Governor Bowden

9:06 pm: Lt. Governor Canon Cochran moves to appoint Anastasia Slepukhova as 20A Lt. Governor.

Lt. Governor Ashley Carroll seconds the motion to appoint Anastasia Slepukhova as Division 20A Lt. Governor. Motion passes unanimously.

9:07 pm: Lt. Governor Colin Austin moves to appoint Angela Li as District webmaster

Lt. Governor Canon Cochran seconds the motion to appoint Angela Li as District webmaster. Motion passes unanimously.

9:08 pm: Lt. Governor Canon Cochran moves to administer Anastasia Slepukhova voting rights.

Lt. Governor Melanie Sparks seconds the motion to administer Anastasia Slepukhova voting rights. Motion passes unanimously.

9:09 pm: Governor Garrett shifts agenda order to start with the discussion of shirt color.

Board members split into four groups to discuss shirt color.

9:21 pm: Board members assimilate back to meeting to discuss shirt color.

Lt. Governor Colin Austin moves to discuss pink for shirt

Lt. Governor Madison Tinus seconds that motion. Motion passes unanimously.

Pink shirt is open for discussion

Motion is made to table discussion for pink shirt.

Colors presented by four groups were:

- Sunset Red-2
- Pink -1
- Black-1

Lt. Governor Jessy Spencer moves to discuss black t-shirt color.

Lt. Governor Logan Amico seconds that motion. Motion passes unanimously.

Black shirt is open for discussion.

Red shirt is open for discussion.

Pink shirt is discussed for a second time.

Lt. Governor Logan Amico moves to close discussion.

Lt. Governor Ashley Carroll seconds that motion. Motion passes unanimously.

Editor Ceyer moves for the board shirt to be pink.

Lt. Governor Samad Fakhar seconds that motion.

9:48 pm: Governor Garrett presents shirt color.

Motion for a pink shirt passes with 18-9-1.

9:52 pm: Mr. Stankus calls for a recess.

Lt. Governor Logan Amico seconds that motion. Motion passes unanimously.

9:53 pm: Governor Garrett recesses the meeting until Sunday, April 7, 2013.

8:30 am: Governor Garrett resumes the meeting on Sunday, April 7, 2013.

- Capital District Kiwanis Governor Elect Scott Zimmerman addresses the meeting.
- Discussion of the importance in Kiwanis and Key Club interaction.

8:40 am: Governor Garrett announces the District Project ELIMINATE goal.

- Governor Garrett proposes \$72,000 as the ELIMINATE goal, equivalent to saving 40,000 lives.
- ELIMINATE goal is open for discussion.
- Lt. Governor Logan Amico moves to set Eliminate goal to \$68,000.
- Treasurer Rui Fu seconds that motion. Motion passes unanimously.

8:51 am: Governor Garrett announces Governor's Project.

- “Pay it Forward”
- Each Key Club is encouraged to plan three different types of service projects in order to increase involvement of members and to advertise Key Club.
- If goal is reached: Written statements/signatures by the club’s Kiwanis advisor or faculty advisor stating that the service event was legitimate and for the purpose of Governor’s Project. These statements should be attached to monthly reports.

8:53 am: Governor Garrett announces committees.

- **Conventions and Meetings:**
 - Lt. Governors: Ashley Carroll, Sahana Rao, Anastasia Slepukhova, Crystal Escolero, and Samad Fakhar
 - Adult Committee Advisors: Ms. McDermott, Ms. K, Brian Egger
- **Member Services:**
 - Lt. Governors: Tyler Ambrose, Genesis Martinez-Rivas, Matt Shadid, Christine Shen, Jahmai Holland
 - Adult Committee Advisors: Mr. Jerry Jones and Mr. Wise
- **Service Programs:**
 - Lt. Governors: David Peters, Jack Morris, Cameron McHenry, Keavy Baylor
 - Adult Committee Advisor: Mrs. Slotter
- **District Operations:**
 - Lt. Governors: Brenda Tapp, Canon Cochran, Zachary Brigham, Jessy Spencer, Colin Austin
 - Adult Committee Advisors: Justin Garrow and Stacy Whitehouse
- **Communications:**
 - Lt. Governors: Emily Tu, Madison Tinus
 - Editor Ceyer Wakilpoor
 - Webmaster Angela Li
 - Adult Committee Advisors: Josh Hiscock and Matt Brent
- **Kiwanis Family:**
 - Lt. Governors: Melanie Sparks, Liz Moore, Logan Amico, David Lee
 - Adult Committee Advisor: Mrs. Zimmerman
- **Executive committee:** Governor Garrett Fraino, Secretary Claudia Mui, Treasurer Rui Fu, Editor Ceyer Wakilpoor
- Board members split into committees.

9:21am: Committee’s disassemble back to board meeting.

- Summaries of topics each committee has discussed.
- **Conventions and Meetings:**
 - Meet & Greet at ICON 2013

- Fall Rally
- Start thinking about DCON theme ideas
- **Member Services:**
 - Restructure of recruitment tactics
 - Surpass Florida District membership
 - Freshman orientation night
 - Enthusiasm promotes enthusiasm
- **Service Programs:**
 - Promotion of Governor's Project
 - Promotion of ELIMINATE
 - Sale of candy as a fundraiser
- **District Operations:**
 - Combine positions of District Secretary and District treasurer
 - Make Webmaster an elected position.
- **Communications:**
 - Division pictures
 - Facebook updates
 - Twitter
- **Kiwanis Family:**
 - "Reconnect with a K"
 - Key Club member attendance at Kiwanis meetings
 - More involvement with Kiwanis such as attending service projects.
- **Executive Committee:**
 - Contact communities: Each Executive Board member contacts a group of assigned Lt. Governors to discuss growth.

9:50 am: Governor introduces Mrs. Zimmerman to discuss Key Leader.

- Weekend long conference
- Key Club members get an automatic \$25 dollar scholarship from Key Club International, deducting the cost to \$175.
- Board members get an additional \$50 stipend, making the cost \$125.
- Push for more people to sign up for April 19 - 21, 2013 date. 20 people overall have signed up and need at least 60 people to break even.
- www.key-leader.org

Mr. Stankus requests to change agenda and introduce Raeford Penny for Seeking Endorsement.

Canon Cochran seconds the motion. Motion passes unanimously.

10:03 am: Governor Garrett introduces Raeford Penny for Seeking Endorsement

- Raeford Penny presents a three minute speech for seeking endorsement to run for International President at ICON 2013.
- Canon Cochran moves for Raeford Penny to receive the endorsement.
- Jack Morris seconds the motion. Motion unanimously passes. Raeford Penny receives unanimous endorsement to run for International President at ICON 2013.

10:20 am: Governor Garrett continues to ICON 2013 discussion:

- **Ideas for Meet & Greet:**
 - Ice sculpture of Capital Crab, hand molds, Game stations (video games, dance dance revolution, et cetera), drum line, karaoke, limbo, friendship speed dating, scavenger hunt, animal game
- **Ideas for Different Competitions:**
 - Dance, hula hoop, interdivision Frisbee, bidding
- **Eliminate Fundraiser Opportunities:**
 - Includes dance and special souvenir
- **Cost:**
 1. **Board members** receive a \$200 stipend for ICON 2013, deducting the total cost to \$350.
 2. **Early Registration:** Key Club members send in registration information and money by April 12, 2013. There will be a \$20 stipend deducting the cost to \$530. BOARD MEMBERS ARE NOT ALLOWED THE \$20 STIPEND.
 3. **Installments:** April 26, 2013 is the FIRST installment of \$275 for regular members. \$150 for Board members.
 4. **Second installment** of \$275 (members) or \$150 (Board) by May 31, 2013.
 5. **The Capital tour** is \$550 and optional. But won't have the benefits of a t-shirt, must bring your own chaperone, et cetera. It would be more expensive not to be with the district, than with the district.
- **Goals and Duties:**
 1. **PROMOTE ICON** to its full potential. (Cover photo, instagram, tweet, facebook statuses, et cetera)
 2. **Remember** to forward ICON forms to clubs.
 3. **Target** of **150** people from Capital District to attend since we are the host district.
- **Keep in Mind:**
 - All District Board and Past Board members are automatically volunteers. May include some regular Key Club members.
 - Expect informal board meetings within the duration of ICON.
 - **Must** self-transport or carpool to arrive hotel and to leave from hotel.
 - Joining Capital tour only provides transportation DURING ICON.
 - ICON 2013 is July 2nd to 7th of 2013.

10:46 am: Governor continues to Fall Rally

- October 12, 2013 at Kings Dominion.
- Highly encouraged for you to attend.

10:47 am: Reminders

- Webmaster Angela Li:
 - Include **Twitter:** @KCCrabs and **Facebook:** Capital District of Key Club International on your first newsletter for promotion. Refer to Page 19 in your binders.
 - Send in a four to six sentence bio about yourself to Webmaster Angela at angelali921@gmail.com. Deadline will be Sunday, April 14, 2013.
 - Potential “unofficial” videographer.
- Secretary Claudia:
 1. Please send club directory information to Secretary Claudia at cmuilax8@gmail.com before June 10th, 2013.

10:51 am: Adult reminders

- Jump drives for resources
- Google groups mailing list:
 2. Everyone who receives messages from the group can send messages.
 3. Instructions on how:
 - 1) Put capitaldistrictkeyclubboard2013-14@googlegroups.com in the To: line and it will automatically send to everyone on the board.
- Please do not send personal messages on the mailing list. Send documents that affect everyone on the Board, including the adult committee. Remember email etiquette!
- If you accidentally took your name tag home or folder home, bring it to the next Board meeting.

11:00 am: Governor Garrett adjourns meeting

- Lt. Governor Keavy Baylor moves to adjourn meeting.
- Lt. Governor Ashley Carroll seconds the motion. Motion passes unanimously.

DATES TO REMEMBER:

- **April 12, 2013:** Early Registration for ICON is due.
- **Sunday, April 14, 2013:** Website bio is due to Webmaster Angela.
- **April 19-21, 2013:** Virginia Key Leader (\$175 for Key Club members, \$125 for Board)

- **April 26, 2013:** First installment for ICON is due. (\$175 for members, \$125 for Board)
- **May 17, 2013-19th:** Maryland Key Leader
- **May 31, 2013:** Second installment for ICON is due.
- **June 10, 2013:** Club directories are due to Secretary Claudia
- **July 2nd- July 7th, 2013:** ICON 2013. (\$550 for Capital Tour, \$750 for adults)
- **October 12, 2013:** Fall Rally

Next One Day Board Meeting: July 7, 2013 at Washington Hilton

Minutes submitted by Secretary Claudia Mui