

**Official Board Meeting  
Capital District Key Club Board of Officers**

**Fredericksburg Hospitality House  
Central Park, 2801 Plank Road, Fredericksburg, VA 22404  
Sunday, April 26th, 2015**

**Present:**

Governor Arshad Fakhar  
Secretary-Treasurer Johnson Song  
Editor Bianca Franco  
Webmaster Matthew Gendreau

Lt. Governors: Javin White, Michael Bell, Baohan Do, Kyle Enriquez, Vicky Nguyen, Rebecca DeVore, Emily Mussey, Yidong Hu, Julia Martinez-Rivas, Reed Lundegard, Rory Hanley, Kaila Blevins, Eric Zhao, David Clark, Shinbee Park, Rui Fu, Evan Avila, Danny Inglis, Emma Stone, Hannah Pajewski, Brian Draper, Caroline Johnson, Sara Morin, Jake Clark, Jessica Brown, Harry Ross, Nicole Cunanan, Ashley Franklin, Olivia Kitt, Claire Chung

District Administrator: Mr. Stankus

Zone Administrators: Freeman Wise, Kristina Dlugozima, Jon Doblax, Stacy Whitehouse, Kelly Boswell, Jennifer Hiscock, Josh Hiscock, Jane Slotter, Angie Moore, Teresa Tyler, Art Boykin, Missy Zimmerman, Scott Zimmerman, Jerry Jones

Guest: Anastasia Slepukhova

**Absent:**

Zone Administrators: Brian Egger, Karen Schreiber

**9:15am: Call to Order**

- Governor Arshad calls the board meeting to order.
- Lt. Governor Jake Clark leads board members in the Key Club Pledge
- Lt. Governor Dorothy Hu reads the invocation.
- Secretary-Treasurer Johnson takes roll call.

**9:20am: District Editor Bianca moves to accept the resignation of Kristen Talman.**

- Lt. Governor Danny Inglis seconds the motion to accept the resignation of Kristen Talman. Motion passes unanimously.

**9:20am: District Editor Bianca moves to approve the appointment of Webmaster Matthew Gendreau.**

- Lt. Governor Jessica Brown seconds the motion to approve the appointment of Webmaster Matthew Gendreau. Motion passes unanimously.

**9:21am: Governor Arshad introduces recently-elected Lt. Governors.**

- Division 1: Javin White, Division 2B: Baohan Do, Division 3D: Rory Hanley, Division 14B: Nicole Cunanan

**9:22am: Governor Arshad calls for executive reports:**

Webmaster Matthew Gendreau:

- Attended Key Leader as a student facilitator
- Called Governor Arshad
- Plans to update information on Capital District Key Club website

Editor Bianca Franco:

- Created template for Executive Newsletters
- Helped produce April Executive Newsletter
- Held Lt. Governor phone calls
- Attended Kiwanis DCON in Roanoke, VA
- Worked with Webmaster Matthew on Communications Committee for promotional media
- Plans to create resources for club editors
- Requests articles for Capital Key before ICON

Secretary-Treasurer Johnson Song:

- Helped produce April Executive Newsletter
- Held Lt. Governor phone calls
- Two executive meetings with Governor Arshad and Editor Bianca
- Helped create April 26<sup>th</sup> Board Meeting agenda
- Helped create Lieutenant Governor Evaluations
- Attended Kiwanis DCON in Roanoke, VA
- Worked on Board Directory
- Will attend ICON
- Created spreadsheet to track Lt. Governor newsletters and reports
- Plans to finish club directory by June 1st

Governor Arshad Fakhar:

- Created two articles for Capital Kiwanian
- Attended Kiwanis DCON in Roanoke, VA
- Two executive meetings with Secretary-Treasurer Johnson and Editor Bianca
- Appointed Webmaster
- Created April Lt. Governor phone calls schedule
- Helped produce April Executive Newsletter
- Governor call with Brian Bell, Anastasia Slepukhova, Ben Romano, and David Heppner
- Plans to attend GATC, finalize committees, finalize Lt. Governor Evaluations, implement Governor's Project, and maintain constant communication with Lt. Governors
- Will attend ICON

**9:27am: Update from International**

- Governor Arshad reads letter from International Trustee Gary Cheng
- Promotes ICON

**9:30am: Governor Arshad address board polos**

- Group 1: First choice: Burgundy, second choice: Dark Green

- Group 2: First choice: Orange, second choice: Yellow
- Group 3: First choice: Royal, second choice: Purple
- Group 4: First choice: Navy Blue, second choice: Purple

**Discussion by group**

- Group 1: Lt. Governor Vicky Nguyen says they are professional colors and go nicely with khakis
- Group 2: Lt. Governor Reed Lundegard says bright colors reflect the bright board.
- Group 3: Lt. Governor Emily Mussey says royal is like the color of the Key Club banner. Lt Governor Julia says it looks good with gold stitching.
- Group 4: Lt. Governor Sara Morin says navy is gender neutral and professional. Lt. Governor Emma says navy is professional.

**9:34am: Editor Bianca moves to make the conversation no longer than 15 minutes**

- Lt. Governor Sara Morin seconds the motion to make the conversation no longer than 15 minutes. Motion passes unanimously

**9:35am: A vote is held whereby each board member has one vote.**

- Dark green - 5
- Burgundy - 2
- Orange - 4
- Yellow - 0
- Royal - 7
- Purple - 9
- Navy blue - 7

**9:37am: The board moves into discussion whereby board members may only speak once on the matter.**

**9:45am: Rui moves to end discussion on the color of the board polo.**

- Lt. Governor Kyle Enriquez seconds the motion to end discussion on the color of the board polo. Motion passes unanimously.

**9:46am: A vote is held to decide the color among three top choices.**

- Royal - 9
- Purple - 12
- Navy blue - 12

**9:48am: A vote is held to decide the color between purple and navy.**

- Purple - 16
- Navy - 17

**9:49am: The 2015-2016 Capital District Key Club Board Polo will be **navy**.**

**9:49am: Editor Bianca moves to make the discussion on board polo stitching no longer than 10 minutes.**

- Lieutenant Governor Shinbee Park seconds the motion to make the discussion on board polo stitching no longer than 10 minutes. Motion passes unanimously.

**9:50am: District Administrator Mr. Stankus suggests gold, yellow, white, and red as starting colors to consider. The board moves into discussion whereby board members may only speak once on the matter.**

- Lieutenant Governor Jake Clark suggests orange.

**9:56am: Lieutenant Governor Kyle Enriquez moves to end discussion on the stitching of board polo.**

- Lieutenant Governor Rui Fu seconds the motion to end discussion on the stitching of board polo. Motion passes unanimously.

**9:56am: A vote is held to decide the color of stitching of the letters on polos.**

- Red - 0
- White - 22
- Orange - 1
- Gold - 9
- Yellow - 0

**9:57am: The stitching of the letters on the 2015-2016 board polos will be white.**

**9:58am: A vote is held to decide the color of the Capital Crab on polos.**

- Yellow - 0
- Gold - 0
- White - 0
- Red - 30
- Orange - 2

**9:59am: The Capital Crab on the 2015-2016 board polos will be red.**

**9:59am: Governor Arshad begins discussion on Capital District Project.**

- Last year of the ELIMINATE Project.
- Possible amounts of District goal include: \$100,000, \$90,000, \$85,000, \$95,000, and \$91,000.

**10:01am: The board moves into a discussion about the goal amount.**

**10:12am: Lieutenant Governor Rui Fu moves to set the goal to be \$100,000.**

- Lieutenant Governor Kyle Enriquez seconds the motion to set the goal to be \$100,000. Motion passes.

**10:13am: The 2015-2016 goal amount for the ELIMINATE Project will be \$100,000.**

- Governor Arshad suggests utilizing ELIMINATE week.

**10:15am: Governor Arshad discusses the Capital District Governor's Project.**

- Capital Conservation Challenge (CCC).
- Work with Kiwanis Family counterparts to restore the environment.
- Strictly service.
- There is a form to submit proof of participation.
- Participating clubs will receive a patch at DCON 2016.

- Qualifying service projects completed after April 1<sup>st</sup>, 2015 count toward Governor's Project.

**10:19am: District Administrator Mr. Stankus suggests that the "Events" section of agenda be postponed for later. Board moves into discussion about International endorsement.**

**10:20am: Zone Administrator Ms. Dlugozima explains logistics of candidate speeches.**

- Candidates will be connected via Skype and Google Hangout.
- A maximum of one candidate for International Trustee endorsement, in addition to Hojin Yoon, may be endorsed.
- Ballots will be used.
- There is an option to vote "no."

**10:25am: Candidates for International Trustee endorsement present speeches.**

- Emily Green delivers her speech.
- Genesis Martinez-Rivas delivers her speech.
- Sophia Vermeulen delivers her speech.

**11:04am: Editor Bianca moves to move into Executive Session.**

- Lieutenant Governor Kyle Enriquez seconds the motion to move into Executive Session. Motion passes unanimously.

**11:07am: Webmaster Matthew shows ICON promotional video while Executive Session is being prepared.**

**11:42am: Session is called back into order.**

- Ballots are passed. Votes are cast.

**11:45am: Governor Arshad discusses previously postponed "Events"**

- Key Leader
  - Lieutenant Governors Caroline Johnson, Harry Ross, and Evan Avila recount personal experiences
  - Next Key Leader is during Halloween Weekend in West River, MD. Registration is now open on [www.key-leader.org](http://www.key-leader.org).
- ICON
  - About 15 board members seem to be attending.
- Fall Rally
  - Promote Key Club and the ELIMINATE Project and socialize.
  - There will be dormitory-style rooms available.

**11:51am: International endorsement results are announced**

- No candidate will be endorsed for International positions in addition to those endorsed at DCON.

**11:51am: Governor Arshad discusses Lieutenant Governor Evaluations.**

**11:54am: Governor Arshad discusses the Lieutenant Governor Newsletter rubric**

- Submitted on or before the 15<sup>th</sup> of each month.
- Incorporate Key Club brand guide.

**11:58am: District Administrator Mr. Stankus addresses the latest dues report.**

**12:02pm: Adults address the board.**

- District Administrator Mr. Stankus congratulates the first perfect attendance by Lieutenant Governors at any Board Training.

**12:05pm: Lieutenant Governor Caroline Johnson delivers the benediction.**

**12:06pm: Meeting is adjourned.**

**THINGS TO REMEMBER:**

1. ELIMINATE Week is May 4-8.
2. Club Directory submissions due by June 1<sup>st</sup>, 2015.
3. Submit articles to Editor Bianca for the Capital Key.
4. Sign up for Key Leader in West River, MD from October 30<sup>th</sup>-November 1<sup>st</sup>.

Minutes submitted by Secretary-Treasurer Johnson Song.